



LLAIN ACTIVITY CENTRE

LLANARTH, CEREDIGION, WALES.

TEL:(01545) 580127 FAX: (01545) 580697

e -mail: enquiries@llain.com web: www.llain.com



GROUP BOOKING FORM

(Please complete and return as soon as possible)

Name of group		Party Leader	
Address			
		Tel. No.	
		Fax No.	
Postcode		Email	
Arrival date & time:		Departure date & time:	
No. of Participants:		No. of staff:	
Age range:		No. of staff participating (1 in 10 free place for staff participants):	
Accommodation			
Chalets		Lodge	Other
Special Requirements (or any other relevant information)			
A final invoice will be issued once this form has been returned and final numbers have been confirmed. The balance is not due until you arrive at the centre.			
Cost per paying customer	£ + VAT	No. of paying customers	
Deposit enclosed	Yes / No	Amount	£
A final invoice will be issued once this form has been returned and final numbers have been confirmed. The balance is not due until you arrive at the centre.			
Name		Date	
Signed		Position	
Other comments/requirements			



2008 BOOKING CONDITIONS

1. Provisional bookings do not hold firm until a deposit has been received
2. First deposits of between £20 and £30 per person are non refundable and constitute a firm booking when paid
3. The outstanding balance should be paid as soon after a final invoice has been issued as possible
4. Cancellation by you the following conditions apply:
More than 3 months prior to the course loss of initial deposit
Less than four weeks before the beginning of the course a charge of 50% of the outstanding balance will be made
5. Alterations and amendments by Llain Activity Centre: We reserve the right to vary any course where this becomes necessary due to circumstances beyond our control. In the unlikely event of cancellation by Llain Activity Centre, an alternative will be offered or payment will be refunded.
6. Liability: No liability is assumed for injury, death, damage, accident, cancellation, delay, irregularity or inconvenience incurred by a person participating in a course at Llain Activity Centre. We decline all responsibility for loss or damage to property of any kind during a course. We do not accept any responsibility for losses or additional expenses to delays or changes in aircrafts, trains, coaches, or other services, sickness, weather, strikes, riots, wars, quarantine or other cause.
7. Insurance: Llain Activity Centre has a comprehensive public liability policy with an indemnity limit of £5 million
8. Obeying the Rules: We reserve the right to request a visitor to Llain to withdraw from the site if they do not obey the rules of the centre or if they create a nuisance. A refund will be at the centre's discretion
9. Prices: Prices vary depending on the duration of the course and the residential aspect. All outdoor activity courses include equipment and instruction by a member of Llain Activity Centre staff only. Changes to any courses may be made without notice. Any specialist courses will be charged separately.
10. Payment of a deposit or receipt of a signed booking form will constitute an acceptance of these conditions.
11. Disclosure of sensitive information: Llain Activity Centre hosts a range of activities and visitors including residential courses. Due to the nature of the centre, visitors must disclose all relevant information prior to arrival at the centre. This should include, but is not limited to the following:
 - a. In as far as is allowed by law all criminal records of visitors should be disclosed including violent and sexual offences.
 - b. Mental or physical impairment of visitors that may interfere with the safety of the activities including any violent or sexual history
 - c. Any other information that is relevant to the safety of the visit or to any other visitors who may be on site at the same time.

Visits are subject to approval from the Centre Manager and Llain Activity Centre reserves the right to refuse entry or impose conditions on any guests who may compromise the safety of others. Llain Activity Centre will not be liable for any actions of visitors where the action is related to a background that was not disclosed prior to arrival. Failure to disclose information noted above, prior to arrival, may result in the cancellation of the visit and/or the removal of visitors without a refund.

12. Participation in adventurous activities entails some risk of injury. All staff employed by the company are trained and appropriately qualified to run activity sessions and will at all times proceed in a manor to limit the risk of injury. However, customers must accept that accidents and injuries can happen.

This does not affect your statutory rights.